



Writing Letters in Japanese

Kikuko Tatematsu, Yaka Tateoka, Takashi Matsumoto, Tsukasa Sato

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A guide for foreign students of Japanese who want to write letter as part of their experience in Japan. The first section of the book, "Fundamentals," explains the basics of writing a letter in Japanese, such as social concepts, letter format, seasonal greetings and other fixed expressions. The second section, "Application" contains over 70 examples of letters: greetings, requests, thank-you letters, invitations, personal news and letters of application. Students will be able to write letters like those written by educated native speakers of Japanese.

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